

**Minutes of the City of Frederick
Mayor and Board of Aldermen Regular Meeting**

May 7, 2020
6:00 p.m.
Virtual Meeting

- I. Mayor Michael O'Connor presided. Participating were Aldermen Kelly Russell, Derek Shackelford, Roger Wilson and Ben MacShane and Alderwoman Donna Kuzemchak. Also participating were City Attorney Sandra Nickols and Legislative Clerk Phyllis Hane.
- II. The Mayor led the Pledge of Allegiance.
- III. There was no invocation.
- IV. There were no proclamations.
- V. The minutes of the April 8, 2020 Special Public Meeting were previously distributed. On a motion made by Alderman Wilson and seconded by Alderman Russell the Board voted 4-0, with Alderman MacShane not present, to approve the minutes of the April 8, 2020 Special Meeting.
- VI. There were no closed meetings to report.
- VII. The Mayor referenced a recent announcement regarding the Parks and Recreation opening of certain park amenities as a result of recent guidance from the Governor. He announced some amenities would be open the next day, with the Clustered Spires Golf Course following on Saturday. The Mayor also noted it is National Nurses' Week and offered special appreciation to nurses during the current public health emergency.
- VIII. During Aldermanic comments, Alderman Russell also expressed her thanks to nurses and all health care workers. She went on to note this week also marks Law Enforcement Official Memorial Day, and shared a poem, "A Part of America Died", in honor of fallen officers.

Alderman Shackelford thanked Alderman Russell for sharing the poem, and for her own service in law enforcement. He noted his own father had a career in law enforcement following his retirement from the military.

Alderman Shackelford thanked the Mayor, his colleagues, and City employees for their efforts during this difficult time. He also thanked farmers and health care workers, as well as the families of health care workers for their sacrifices.

Alderman Wilson echoed his colleagues' expressions of appreciation, and in addition offered a thank you to teachers for their heroic efforts in transitioning to teaching virtually in such a short time.
- IX. There were no public comments.
- X. Consent Agenda

A. Grants

On a motion made by Alderman Wilson and seconded by Alderwoman Kuzemchak the Board approved 5-0 consent agenda items A.1 and A.2:

1. Acceptance of a grant from Health Resources and Services Administration in the amount of \$619,490 for program operations related to Coronavirus
2. Approval of a Federal Aviation Administration Grant in the amount of \$69,000 and authorization for the Mayor to sign the applicable grant documents

B. Special Ordinances

On a motion made by Alderman Shackelford and seconded by Alderwoman Kuzemchak the Board approved 5-0 consent agenda items B.1 and B. 2:

1. Special Ordinance S-20-07 to amend the FY 2020 budget to include revenue and associated expenditures for Department 6112, FCAA in the amount of \$619,490 for program operations related to Coronavirus
2. Special Ordinance S-20-08 to amend the FY 2020 budget for the use of asset forfeiture funds in the amount of \$69,624.45 for the purchase of First Responder Respirators, CBRN filters and tactical carrier bag systems.

XI. Public Hearing

1. On a motion made by Alderman Russell and seconded by Alderman Wilson the Board approved 5-0 a change order to the consulting agreement with Fox and Associates, Inc. in the amount of \$282,600 for the Monocacy Boulevard Center Section Phase 2 project (CIP 310304) for extended Consultant Construction Services. There were no public comments.
2. On a motion made by Alderwoman Kuzemchak and seconded by Alderman MacShane the Board approved 5-0 a purchase order in the amount of \$69,624.45 to Lawman Supply Company for the purchase of First Responder respirators, CBRN filters, and tactical carrier bags. There were no public comments.
3. On a motion made by Alderman Wilson and seconded by Alderwoman Kuzemchak the Board approved 5-0 Resolution 20-09 to adopt the Community Development Block Grant Five Year 2020-2024 Consolidated Plan and 2020 Annual Action Plan and Analysis of Fair Housing Choice. There were no public comments.
4. On a motion made by Alderman Russell and seconded by Alderman Wilson the Board approved 5-0 an Agreement with Nu-Pulse Technologies for design-build services for access security systems located at City Hall, the Municipal Annex, Department of Public Works and William Talley Recreation Center, for the not-to-exceed amount of \$242,573.64 and issuance of a purchase order in the amount of \$267,573.64 (RFP 20-K). There were no public comments.

5. On a motion made by Alderwoman Kuzemchak and seconded by Alderman Russell the Board approved 5-0 an agreement with Audio Visual Innovations, Inc. (AVI-SPL, Inc.) in the not-to-exceed amount of \$89,802.15 for the AV upgrade to the conference rooms on the first floor of the Municipal Annex Building. There were no public comments.
6. On a motion made by Alderwoman Kuzemchak and seconded by Alderman Russell the Board approved 5-0 a memorandum of understanding with the Fraternal Order of Police, Francis Scott Key Lodge #91 for collective bargaining agreements effective July 1, 2019. There were no public comments.
7. On a motion made by Alderman Russell and seconded by Alderwoman Kuzemchak the Board approved 5-0 Ordinance G-20-09 establishing a Master Schedule of Administrative and Regulatory Fees for fiscal year 2021. There were no public comments.
8. On a motion made by Alderman Wilson and seconded by Alderman Shackelford the Board approved 5-0 Ordinance G-20-10 establishing employee positions, grades and civilian pay scale for fiscal year 2021. There were no public comments.
9. On a motion made by Alderwoman Kuzemchak and seconded by Alderman MacShane, the Board approved 5-0 Special Ordinance S-20-09 to adopt the tax rate for assessable property for fiscal year 2021. There were no public comments.
10. On a motion made by Alderman Shackelford and seconded by Alderwoman Kuzemchak the Board approved 5-0 Special Ordinance S-10-10 to adopt the budget for the fiscal year July 1, 2020 to June 30, 2021. There were no public comments.

XII. There were no appointments.

XIII. During Aldermanic comments and new business, Alderman Wilson thanked his colleagues, noting the night on which the budget is passed is an especially important one in the Board's role as legislators. He thanked everyone for their work on the budget.

Alderman Shackelford thanked his colleagues, and thanked City residents for their patience, diligence, and perseverance during this time.

Alderman Russell thanked residents who have taken the time to acknowledge the efforts of City staff.

Alderwoman Kuzemchak offered condolences to the Mayor on the loss of his mother-in-law, noting what a difficult time it is to lose a loved one when family cannot come together.

XIV. The Mayor offered appreciation, on behalf of his wife, for the expression of support. He noted he could not have anticipated, as he works to deal with the crisis brought about by the Coronavirus, that he would be so personally impacted. He also expressed appreciation for the support he and his family have received from the community.

XV. There were no committee reports.

XVI. There were no director reports.

XVII. Public comments were received.

There being no further official business, the meeting was adjourned at 7:16 p.m.

Respectfully submitted,
Phyllis Hane
Legislative Clerk